

**Mountview School Building Committee**  
**Meeting Minutes**  
**August 9, 2011**

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HMLD Building

7PM

Present: Chairman Paul Challenger, Jacquie Kelly, Peter Brennan, Erik Githmark, Michael Sherman, Margaret Watson, David White, Nancy Galkowski

Absent: Chris Lucchesi, Tom Pandiscio

Others Present: Gary Kaczmarek, Owner's Project Manager  
Elizabeth Helder, Recording Secretary

**1. Enrollment Data Discussion**

Chairman Challenger initiated discussion on whether the project should hire a firm to conduct a demographic study. The committee reviewed a memo prepared by Peter Brennan dated August 2, 2011 regarding a quote from NESDEC to conduct the study and a table comprised of projected enrollment numbers from both MSBA and NESDEC through 2018. There are currently 717 students enrolled at Mountview. Members reviewed building permit statistics from 2010 and 2011 and a table of expected increases in the number of school age children based on existing and proposed developments from the Holden Growth Management Department. A lengthy discussion was held on how to interpret the statistics. Ms. Watson pointed out that NESDEC projects a maximum of 849 students during the peak year of 2016. Ms. Watson added the committee should also consider the number of school choice students and special needs students into those enrollment numbers. Mr. Githmark commented that Mountview is currently at its enrollment capacity and is not accepting any additional school choice students. Mr. White said he felt the retention rate would also increase when the new school was built. Mr. Sherman said he felt the committee should advocate for a building that will accommodate an enrollment figure of 900 students. It was discussed how best to present these projections to ultimately benefit the space needs in the project's final design.

Motion by Michael Sherman, seconded by David White, it was voted **8-1 WITH 1 ABSTAINED THAT THE COMMITTEE SUPPORT A BUILDING TO ACCOMMODATE AN ENROLLMENT FIGURE OF 900 STUDENTS. (ABSTAINED: BRENNAN.)**

The committee reviewed a document from Brendan Melican, Project Field Coordinator with the MSBA dated July 18, 2011. The memo outlined information the MSBA was seeking regarding possible redistricting of students or potential grade reconfigurations the District would consider during the construction process. The Town Manager said that the Superintendent would be able to provide most of the information to answer the MSBA's questions. It was discussed that Ms. Galkowski, Mr. Brennan and Mr. Kaczmarek should have a phone conference with Mr. Melican to further discuss the MSBA's questions.

**2. OPM Update**

The Town Manager said once the enrollment agreement information is completed and submitted to the MSBA, the OPM approval process will be complete.

The Town Manager said she has not received any correspondence or comments from MSBA regarding the draft RFS currently being reviewed by the MSBA

**3. New Business**

Mr. Brennan announced the MSBA said the project has been confirmed and approved to borrow.

The Committee agreed to meet on August 23<sup>rd</sup>.

**4. Adjournment**

Motion by Michael Sherman, seconded by David White, it was **UNANIMOUSLY VOTED TO ADJOURN THE AUGUST 9, 2011 MEETING AT 8:39PM.**

**APPROVED:**